

In exercise of the powers conferred by **West Bengal Act XXI of 2014, The West Bengal University of Teachers' Training, Education planning and Administration Act, 2014**, the University hereby makes the following regulations, namely:

#### **1.0 Short Title, Application & Commencement:**

These regulations may be called **The West Bengal University of Teachers' Training, Education Planning and Administration (Regulation for the Degree of Master of Philosophy, M.Phil.), Regulations 2015**.

They shall apply to every candidate applying for admission, registration, conduct and conferment of the Degree of Master of Philosophy (M.Phil.) of this University.

They shall come into force now with the passing of the same by the University Council, and remain in force even when the EC/Court of the University will become functional.

Notwithstanding anything contained in any other Rule and Regulation for the time being in force, all admissions, registrations, course works and all other related matters leading to conferment of the Degree shall be guided by these regulations, framed as per the guidance of University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree), Regulations 2009 and other regulatory bodies like the NCTE.

#### **2.00 General:**

2.01. The M.Phil. degree shall be preliminary research degree which will include course work. The relevant programme shall provide facilities for undertaking research.

2.02. Research findings for the M.Phil. degree for the concerned candidates may be extended in the thesis for the Ph.D. degree. However the M.Phil. degree is not a prerequisite for admission to the Ph. D degree.

Candidates shall not however be allowed to pursue both the courses simultaneously.

### **3.00 Admission**

- 3.01 The Class for the M.Phil. Course will commence on and from November every year after due completion of the admission procedure for the said course.
- 3.02 Candidates who have passed the M.A. / M.Sc. in Education or M.Ed.; with B.Ed. and Honours degree in any subject / 4- year Integrated Teacher Education Programme (B.A., B.Ed./B.Sc., B.Ed.) may be admitted to the appropriate M.Phil. Programme (relaxation in marks for reserved category candidates will be as per Govt. rules) on the recommendation of the M.Phil. Committee of the concerned department which will be determined by an Entrance Test to be held by the University followed by an interview to be conducted by the concerned Department for all the candidates who qualify in the entrance test. The entrance test will be organised once in a year.
- 3.03 Exemption from appearing at the Entrance Test will be granted in case of candidates qualified in NET, SET or equivalent national level examination. However such candidates need to appear at the interview as described above.
- 3.04 The University will lay down the criteria for the faculty members to be recognised as Research Supervisor for M.Phil. Programme.  
**(Refer 6.04)**
- 3.05 The number of seats (maximum limit) for M.Phil. Programme shall be decided well in advance depending on the number of available Supervisors and the same shall be notified in the University Website. A supervisor shall not have, at any given point of time, more than five (5) M.Phil. students.

### **4.0 Course Structure**

- 4.01 The duration of the course will be of two academic years. The candidates shall take up a number of specified papers in the course work and submit a dissertation or undertake a project work.

- 4.02 After having admitted each M.Phil. student shall be required by the University to undertake Course Work for a minimum period of six months .The rest of the period shall be devoted for the dissertation/ project work , term papers , seminars and any other activity to be decided by the M.Phil. Committee. The course work must include research methodology and computer applications. It may also involve assignments related to reviewing of published research in the relevant field. During the course work the supervisors will be allotted to the students by the M.Phil. Committee with the approval of the Vice Chancellor. The students may start the research work under the allotted supervisor. The concerned Department shall decide the minimum requirement for allowing a student to proceed further with the course.
- 4.03 The courses shall be so designed that these not only enhance the capacity to take up research but also help the students for deeper understanding of the subject/ field. A candidate shall deliver at least two seminars, for the purpose of discussing new results and developments in his/her chosen subject/ field.
- 4.04 The dissertation can only be submitted by the candidate after successful completion of Course Work Examination. The result of the Course Work Examination be published within 30 days from the date of completion of examination. No candidate shall be allowed to appear at the M.Phil. final Examination unless the candidate clears the Course Work Examination. He/she will not be able to appear for final comprehensive viva-voce examination till the dissertation is submitted and recommended by the examiners.
- 4.05 Conventional lecturing shall be replaced as far as possible by seminars ensuring the students' active participation. Presentation of papers and group discussions shall also be encouraged. Attendance less than 75% and/or unsatisfactory performance at the seminars etc. shall disqualify a candidate. The Vice Chancellor will take the final decision in the matter in consultation with the concerned M.Phil. Committee in this regard.
- 4.06 A candidate may be admitted into any of the following M.Phil. Programmes: Teacher Education, Physical Education & Sports Education, Educational Planning & Administration, Educational Management and Information , Curriculum Planning & Evaluation and

Special Education provided that the University may introduce new M.Phil. Programmes or modify, if necessary, the existing programmes, subject to the provisions of these regulations. The University also reserves the right to offer or, not to offer, any or all of the M.Phil. Programme in any academic year.

## 5.00 Examination and Evaluation

5.01 Performance of an M.Phil. student shall be evaluated on a continuous basis as prescribed by the M.Phil. Committee. The total marks allotted to a course, distribution of marks in each course to different components of performance, such as through term papers, oral presentation in seminars, viva-voce, etc., shall be spelt out at the beginning of the session by the concerned M.Phil. Committee.

5.02 The scheme of examinations shall be as follows:

### A. Course work Examination: 250 marks

Course -1(of four hours duration):  
Research Method : 100 marks

Course -2(of four hours duration):  
Special paper : 100 marks

Course -3(of two hours duration);  
Computer Application : 50 marks

### B. Final Examination: 250 marks

Two Term papers (Internal Assessment) : 50 marks

Two seminar presentations (Internal Assessment) : 50 marks

Dissertation /Project Work : 100 marks

Final Comprehensive Viva-voce : 50 marks

Total- **500 marks**

- 5.03 Candidates are to complete the **procedural formalities** (filling in the prescribed forms etc.) **for appearing at the Course Work examination and the Final examination separately and are to pay requisite fees** for respective examination to be decided by the University from time to time.
- 5.04 In order to pass the **M.Phil. Examination**, a candidate **must obtain 50% marks in aggregate in Course Work examination with 40% as qualifying marks in each of the three courses of the Course Work examination and 50% marks in aggregate in the Final examination with 40% as qualifying marks in each of the four components of the Final Examination.** Each successful candidate in both Course Work Examination and Final examination shall be awarded the degree in the form as set out in the **Appendix.**
- 5.05 **Only those candidates who have prosecuted the course of studies and passed the Course Work examination shall be eligible for the Final Examination.** However, candidates failing to pass Course Work examination will be allowed to sit for the same in the following year. Such candidates may be allowed to participate in the components of the Final Examination (except the Final Comprehensive Viva-voce). A candidate will be eligible for final comprehensive viva-voce Examination only after the successful submission of the Dissertation /Project work preceded by successful completion of Course Work examination in terms of the regulations. In case a candidate fails to submit the dissertation within the stipulated time, he/she will be allowed to submit the dissertation before commencement of next Viva-voce failing which his/her admission shall automatically stand cancelled.
- 5.06 **Single examiner for Course Work examination and double examiners ( one internal and one external examiner preferably from outside the home university) to assess the performance of the candidates at the viva-voce examination as also to examine the dissertation/ project work shall be appointed by the Vice-Chancellor on the recommendation of the M.Phil. Committee .**
- 5.07 **Prior to the submission of the dissertation a student shall deliver pre M.Phil. presentation in the Department** that may be opened to all faculty members and research students for getting feedback and

comments, which may be suitably incorporated in the draft dissertation with the advice of the supervisor.

#### **5.08 Review/Re-Examination**

A candidate shall be eligible to apply for review for a maximum of two theoretical papers only provided he/she has appeared at the said examination as a whole and has obtained at least 50% marks in aggregate in rest of the papers taken together in that examination.

Candidates seeking review may apply to the University in a prescribed form along with requisite fees as may be fixed, by the University within such date as may be notified by the University.

In case marks awarded in a paper on review exceeds the original marks obtained by more than 15% of the total marks in the paper or falls 5% of the original marks in the paper, the script will be referred to a third examiner and the candidate will be awarded the average of the best two of the marks awarded by the two examiners.

Change in marks shall not be given effect if said change leads to decline in result status and in such cases re- examination result shall be declared as "No change".

#### **6.00 Administration of the M.Phil. Programme**

6.01 The M.Phil. Programme shall be conducted by a University Department or a group of such departments.

6.02 The M.Phil. Programme shall be administered by the M.Phil. Committee consisting of the Head(s) of the concerned Department(s), five whole- time teachers of the University and not more than three external experts participating in the M.Phil. Programme to be nominated by the Vice Chancellor in consultation with the Departmental Committee, if any. The Vice Chancellor shall also appoint one of the members as the programme Coordinator who shall act as the Convenor of the M.Phil. Committee.

### 6.03 The M.Phil. Committee shall:

- a. Recommend to the Vice Chancellor through the Secretary of the relevant Faculty Council, if any, the candidates for admission to the M.Phil. Course and assign them to individual Supervisors for guidance of their dissertation/project work;
  - b. draw up the syllabi and prescribe methods of evaluation for the course, define the limits of the subject and course contents and modify them, as and when necessary, with the approval of the Vice Chancellor;
  - c. make assignments to the Teachers and Supervisors;
  - d. organise Seminars/Tutorials etc.;
  - e. make all arrangements for evaluating the performance of the M.Phil. candidates;
  - f. recommend names to the Vice Chancellor for appointment of Paper setters, Moderators and Examiners;
  - g. recommend to the Vice Chancellor the award or otherwise of the M.Phil. degree to the candidates, after considering the records of their performances, to be kept in the manner prescribed by the University Council/ Executive Council/ Court;
  - h. Perform such other duties in connection with the administration of the M.Phil. Programme as may be directed by the University Council/ Executive Council/ Court.
- The M.Phil. Committee will be of five years duration;
  - 50% of the members of the M.Phil. Committee including at least one external expert will form the quorum for the meeting.

6.04 **Teachers and Supervisors for the M.Phil. Programme** shall be invited by the Vice-Chancellor in consultation with the Programme Co-Ordinator and the M.Phil. Committee, from amongst the experienced teachers of the University and senior academic staff of P.G. Colleges affiliated to this University who possess distinguished record of productive research work, to participate in the Programme.

6.05 **Ordinarily not more than five M.Phil. students shall be assigned to any individual supervisor** for dissertation/ project work and no individual shall ordinarily teach more than two courses in an M.Phil. Programme. The allocation of the supervisor for a selected student shall be decided by the M.Phil. Committee of the respective

Department in a formal manner depending on the number of students per faculty member, the available specialisation among the faculty supervisors, and the research interest of the student as indicated during the interview by the student. The allotment/allocation of supervisor shall not be left to the individual student or teacher.

6.06 These regulations shall come into effect from the academic session 2015-2016.

..... APPENDIX .....



The West Bengal University of Teachers' Training, Education Planning and Administration



This is to certify that.....  
obtained the degree of Master of Philosophy in the University in the year.....the subject/ field in  
which he / she was examined having been .....

Date: .....

Vice Chancellor

PK Chanda  
29/2015

Registrar  
The West Bengal University of  
Teachers' Training, Education  
Planning and Administration